

BOARD ACTION
June 19, 2018

APPROVED	Tab 1. Request for approval of the minutes of the BCC Meeting of April 26, 2018 (Special Meeting).	KELLY
APPROVED	<p>Tab 2. Approval of Clerk of Courts' Consent Agenda (Items 1-6)</p> <ol style="list-style-type: none"> 1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's office. 2. Request to acknowledge receipt from the City of Groveland Ordinance 2018-01-01, Comprehensive Plan Amendment, LaViance Property Acquisition, LLC. 3. Request to acknowledge receipt of the Founders Ridge Community Development District Proposed Budget for Fiscal Year 2019 in accordance with Section 190.008(2)(b) of the Florida Statutes for purposes of disclosure and information only. 4. Request to acknowledge receipt of an Intergovernmental Cooperative Agreement for the City of Eustis, Town of Lady Lake, City of Tavares and City of Umatilla, together with an Affidavit of Authenticity, for the purpose of providing insurance through Public Risk Management of Florida Health Trust, in compliance with Florida Statute Section 163.01, the Florida Interlocal Cooperation Act of 1969. 5. Request to acknowledge receipt of the Proposed Operating Budget for Fiscal Year 2019 for Country Greens Community Development District in accordance with Chapter 190.008(2)(b) of the Florida Statutes for purposes of disclosure and information only. 6. Request acknowledgement of Lake County Clerk of Court, Inspector General Report BCC-161 Unannounced Audit of Cash Funds – Board of County Commissioners. 	KELLY
	<p><u>CITIZEN QUESTION AND COMMENT PERIOD</u></p> <p>Mr. Vance Jochim, a Tavares resident who writes a blog about local government issues, recalled that in a previous meeting, he had opined that there was a need for better metrics and comparisons for prior budget periods. He said that the State of Ohio has a requirement that every county have on their websites a dashboard system that enables citizens to view current</p>	

	budgets along with prior budget periods. He opined that there was other software being used elsewhere that is more sophisticated than what was currently being used in Florida, and he mentioned that during the upcoming budget presentation from the Lake County Sheriff's Office, the Board of County Commissioners (BCC) should formally request a yearly rolling performance audit for that agency. He opined that there had never been a performance audit of the Sheriff's budget, which was currently over \$60 million, and he said that both the County and the Lake County School District have audits.	
PROCLAMATION /APPROVED	Tab 3. Request approval and presentation of Proclamation 2018-65 honoring Lake County Clerk of the Court, Neil Kelly, per Commissioner Sullivan.	SULLIVAN
APPROVED	Tab 4. Request approval of Proclamation 2018-66 designating July 2018 as Parks and Recreation Month.	VEACH
APPROVED	Tab 5. Request approval of Proclamation 2018-67 honoring the 2017 Teacher of the Year recipient Tammy Ross Jerkins, per Commissioner Breedon.	BREEDEN
APPROVED	Tab 6. Request from Human Resources and Risk Management for approval to award Contract 18-0011 to Brown & Brown of Florida, Inc. (Leesburg), to provide a broker for risk insurance services. The estimated annual fiscal impact is \$55,000.00 (expenditure).	SWENSON
APPROVED	Tab 7. Request from Human Resources and Risk Management for approval to access an Orange County Public Schools (OCPS) contract with Total Administrative Services Corporation (Madison, WI), to provide for various Benefit Administrative Services for employees, and authorization for the Office of Procurement Services to complete all implementing documentation. The estimated annual fiscal impact is \$25,000.00 (expenditure).	SWENSON
APPROVED	Tab 8. Request from Human Resources and Risk Management for approval of Resolution 2018-68 adopting changes to the Section 125 Plan for employee Medical Flexible Spending Accounts, increasing the limits from \$2,600.00 per year to \$2,650.00 per year, as established by the Internal Revenue Service (IRS), with an effective date of October 1, 2018, and authorize the County Manager to adjust future limits to align with any changes to the IRS-established limits.	SWENSON
APPROVED	Tab 9. Request from Public Safety for approval to: 1. Accept and execute the FY18-19 Emergency Management Preparedness	MOLENDIA

	<p>and Assistance (EMPA) Trust Fund Base Grant Agreement; and</p> <p>2. Receive the EMPA Trust Fund Base Grant Agreement from the State of Florida, Division of Emergency Management, in the amount of \$105,806.00; and</p> <p>3. Authorize the County Manager to execute future amendments/modifications that do not involve financial impact; and</p> <p>4. Authorize the County Manager to approve related budget transfers; and</p> <p>5. Authorize the Emergency Manager to execute the certification required under Section 9B of the Emergency Management Performance Grant and Emergency Management Preparedness and Assistance Trust Fund Base Grant, and to execute this certification for any other future emergency management grants received by the County.</p> <p>The fiscal impact is \$105,806.00 (revenue).</p>	
APPROVED	<p>Tab 10. Request from Public Safety for approval to award Contract 18-0701 to Fisher Scientific, LLC (Pittsburgh, PA) to provide self-contained breathing apparatus bottles used by Lake County Fire Rescue, and authorize the Office of Procurement Services to execute all supporting documentation. The five-year fiscal impact is \$160,570.00, which includes \$31,720.00 for fiscal year 2017-2018 (expenditure).</p>	MOLEND A
APPROVED	<p>Tab 11. Request from Public Safety for approval of a Second Amendment to the License Agreement with American Tower, L.P. (Daytona Beach, FL), for the Countywide Radio System tower site at Orange Mountain, located in Clermont. The annual fiscal impact is \$5,288.97 (expenditure). Commission District 2.</p>	MOLEND A
APPROVED	<p>Tab 12. Request from Public Safety for approval of a budget transfer to move necessary Fire Rescue repair/maintenance funds into a capital account for the funding of driveway renovations at Fire Station 70 (Fire Training Facility) located in Leesburg. The fiscal impact is \$64,200.00 (expenditure). Commission District 3.</p>	MOLEND A
APPROVED	<p>Tab 13. Request from Procurement Services for approval to award Contract 18-0208A to Ardaman & Associates (Orlando, FL), Contract 18-0208B to CTL Laboratory (Leesburg, FL), and Contract 18-0208C to Tierra Inc. (Winter Garden, FL) for on-call geotechnical engineering services to be used by various County departments/offices. The estimated annual fiscal impact is \$30,000.00 (expenditure).</p>	SWENSON
APPROVED	<p>Tab 14. Request from Procurement Services for approval to declare the items on the list as surplus, authorize their removal from the County's official fixed asset inventory system records and authorization for the Office of Procurement Services to execute any required title documents. The fiscal</p>	SWENSON

	impact cannot be determined at this time (revenue).	
APPROVED	Tab 15. Request from Public Works for approval to utilize the services of Mettler-Toledo, LLC (Columbus, OH) as needed to repair two scale systems operated by the Environmental Services Division in support of landfill operations, and authorization for the Office of Procurement Services to issue purchase orders to the manufacturer for related goods and services as required. The fiscal impact cannot be determined at this time.	SWENSON
APPROVED	Tab 16. Request from Public Works for approval: 1. To award the Citrus Grove Road Phase I, Project No. 2018-01, Bid No. 18-0009, FPN 435541-1-54-01, in the City of Minneola, to C.W. Roberts Contracting, Inc. (Wildwood, FL) for \$5,745,588.42; and 2. To encumber and expend the \$5,745,588.42 to C.W. Roberts Contracting, Inc. from the South Transportation Benefit District Fund (\$3,921,232.53), the Federal/State Grants Fund (\$1,500,000.00), and the County Transportation Trust Fund (\$324,355.89); and 3. Of Resolution 2018-69 amending the County Transportation Trust Fund to receive unanticipated revenue for Fiscal Year 2018 of \$324,356.00 from the City of Minneola for the utility portion of the project. The fiscal impact is \$5,745,588.42 (expenditure). Commission District 2.	SWENSON
APPROVED	Tab 17. Request from Public Works for approval to accept a performance bond of \$1,087,420.51 associated with Right-of-Way Utilization Permit #7529 issued to construct drainage improvements, sidewalks, and a bike trail for The Reserve at Minneola (Phases 4A and 4B), a subdivision in Minneola. The fiscal impact is \$100.00 (revenue – permit application fee). Commission District 2.	SWENSON
APPROVED	Tab 18. Request from Public Works for approval to accept the final plat for Royal Highlands Phase 2-B Replat of Lot 1427 located in Leesburg, and all areas dedicated to the public as shown on the Royal Highlands Phase 2-B Replat of Lot 1427 final plat. The fiscal impact is \$1,551.00 (revenue – final plat application fee). Commission District 3.	SWENSON
APPROVED	Tab 19. Request from Community Services for approval to accept less than the full amount owed on two State Housing Initiative Partnership (SHIP) mortgages and notes given to Betty Bump and on a prorated basis, based on the number of years remaining in the term on the SHIP mortgage and note. This request includes approval to cancel two SHIP mortgages and release the notes executed by Betty Bump on October 2, 2008, and recorded at O.R. Book 3692, Page 930 for \$145,174.51 and O.R. Book 3692, Page 959 for \$12,825.49, upon receipt of the prorated amount. The estimated fiscal impact	VEACH

	is approximately \$98,481.00 (revenue).	
APPROVED	<p>Tab 20. Request from Community Services for approval:</p> <p>1. To provide \$450,000.00 to Shepard's Village Community, Inc., located in Leesburg, from the State Housing Initiative Partnership (SHIP) program from funding years Fiscal Year (FY) 2016 and FY 2017 to be used for the development of an affordable housing community, contingent upon review of necessary closing/transfer documents by the County Attorney and secured through a mortgage, promissory note, and recapture agreement; and</p> <p>2. For the County Manager to execute any necessary closing/transfer documents.</p> <p>The fiscal impact is \$450,000.00 (expenditure – SHIP funding). Commission District 3.</p>	VEACH
APPROVED	<p>Tab 21. Request from Parks and Trails for approval to award Contract 18-0921 for improvements at Marsh Park & Boat Ramp to Estep Construction, Inc. (Tavares, FL). The fiscal impact is \$106,101.24 (expenditure). Commission District 4.</p>	VEACH
PRESENTATION/ APPROVED	<p>Tab 22. Presentation and acceptance of the Fire Assessment Study by Tindale Oliver.</p>	BARKER
PRESENTATION	<p>Tab 23. Presentation of Budget Summary for Fiscal Year 2019 Proposed Budget.</p>	BARKER
APPROVED	<p>Tab 24. PUBLIC HEARING: Request approval to issue a Certificate of Public Convenience and Necessity (COPCN) for the Office of Emergency Medical Services through June 30, 2020. There is no fiscal impact.</p>	MOLEND A
APPROVED	<p>Tab 25. PUBLIC HEARING: Request approval to adopt and execute Ordinance 2018-27 providing for the levy of an additional school district ad valorem millage tax in Lake County for school safety, security and mental health services effective in 2019 and ending four (4) years thereafter pursuant to Section 1011.71(9), Florida Statutes, and providing for approval of the levy by voters in a referendum held on August 28, 2018 and providing for ballot language. The fiscal impact cannot be determined at this time.</p> <p>Ms. Marsh clarified that the Lake County School Board approved a three-quarter (0.75) mill of ad valorem millage pursuant to Section 1011.73(2) of the Florida Statutes that will be reflected in the ballot language in the ordinance.</p>	MARSH

APPOINTMENT	<p>Tab 26. Request approval to appoint members to the Children's Services Council to complete two-year terms expiring May 14, 2019, and approve waivers of potential ethical conflicts.</p> <p>BCC appointed Ms. Debora Haring as the District 2 representative and elected to revisit the District 4 seat at a later date.</p>	BREEDEN
APPOINTMENT	<p>Tab 27. Request approval to appoint a member to the Water Safety Advisory Committee to serve a two-year term beginning June 16, 2018, and approval of a waiver of potential ethical conflicts requested for Cassandra Brown.</p>	PARKS
FOR YOUR INFORMATION	<p>Ms. Marsh said that she would provide an update on the Lake Norris Road issue that concerned truck traffic near a St. Johns River Water Management District (SJRWMD) property. She stated that she spoke with the general council for the SJRWMD on the previous day and although they did approve in April 2018 for the contractor to use Lake Norris Road, there would be many steps that the contractor would have to follow in order to utilize the road. She specified that one step was to gain approval from the Florida Department of Environmental Protection (DEP) to improve the existing two tire lane dirt road and small bridge that run through the property in order to support the truck traffic. She added that the contractor would also have to coordinate with the Lake County Water Authority because the property is used for recreational events and activities. She commented that from the County's perspective, the contractor would also need a commercial driveway connection permit because the dirt road connected to Lake Norris Road at a curve, and from a transportation engineering perspective, it was not recommended that the dirt road connect at that location. She indicated that the SJRWMD would not necessarily be opposed to acceleration lanes or if the County wanted to require a bond or developer's agreement. She reiterated that several events would need to occur before the hauling could go through that property and onto Lake Norris Road.</p> <p>BCC directed the Public Works Department to develop an agenda item for the next BCC meeting with a recommendation for restrictions on Lake Norris Road and Hart Ranch Road.</p>	MARSH
FOR YOUR INFORMATION	<p>Mr. Cole relayed that the Lake County offices would be closed on July 4, 2018 in recognition of Independence Day.</p>	COLE
FOR YOUR INFORMATION	<p>Commr. Parks said that on the previous Friday, he had the privilege of speaking at the Lake Technical College graduation for both adult education and Career & Technical Education (CTE). He stated that it was a great experience and that he was impressed with how hard the graduates worked.</p>	PARKS

	He also complimented the parents in attendance, and commended Dr. Diane Culpepper, Director of Lake Technical College, and other staff members at the college.	
FOR YOUR INFORMATION	Commr. Breeden wished everyone a great Fourth of July holiday.	BREEDEN
FOR YOUR INFORMATION	Commr. Campione relayed that she had also participated in a previous Lake Technical College graduation ceremony. She said that it was great to see the certifications being offered and the excitement of the students, and stated that many of the students were pursuing a particular field or trade that they had been working in already as part of their training, leading to a connection between the education and a job opportunity. She commented that she had a recent conversation with Dr. Culpepper, who asked if the college could have a program in conjunction with the construction of the new Lake County Animal Shelter to train students to be veterinary technicians. She specified that part of their training would involve hands-on work at the facility with surgeries or taking care of the animals. She mentioned that Dr. Culpepper had already developed a curriculum based on what the state would require, and they would have about 20 students per class depending on interest, though she opined that many high school and college students are interested in that field. She stated that the animal shelter would need a classroom and enough room in the surgical suite for additional microscopes to support the curriculum, though generally the work would be done within the facility.	CAMPIONE
APPROVED	Tab 28. In light of the School Board's decision to seek a voter referendum to fund school security measures, which include providing a sworn law enforcement officer in each public school in Lake County, Commissioner Campione recommended that the Board consider directing staff to include on the Board's July 10, 2018, meeting agenda an ordinance to rescind the Board's decision to place a local option 5-cent gas tax to help offset annual road resurfacing on the November 2018 ballot.	CAMPIONE
FOR YOUR INFORMATION	Commr. Blake stated that on June 16, 2018, he attended a meal packing event hosted by Deliver the Difference at the Salvation Army in the City of Leesburg. He said that he was impressed with the operation of the event and relayed that the organization packed approximately 40,000 meals in four hours. He indicated that about a quarter of the meals would be sent to Guatemala for victims of a recent volcanic eruption, and the rest of the meals would be used in the tri-county area. He said he was glad that the County was partnering with Deliver the Difference for both food packing and medical events.	BLAKE

APPROVED	Tab 29. Request approval to complete and submit NACo's 2018 Credentials Voting form naming Lake County's designated County delegate and County alternate to authorize the delegate to pick up and to cast the County's votes. BCC approved Commissioner Parks as the designated County delegate and Commissioner Sullivan as the County alternate.	SULLIVAN
BUDGET PRESENTATION	Tab 30. WORK SESSION: Lake County Sheriff's Fiscal Year 2019 Proposed Budget.	COLE